

Minutes of the 113th meeting of the South Eastern Local Commissioning Group held at 2.00pm on Thursday 2nd September 2021 via Zoom video link

PRESENT:

Dr Mark Timoney (Chair)	-	SELCG Chair Pharmacy
Cllr Richard Smart	-	Local Government
Cllr Terry Andrews	-	Local Government
Dr Jonathan Howe	-	General Practice
Ms Jane McMillan	-	Social Care
Cllr Jenny Palmer	-	Local Government
Mr Nicholas McCrickard	-	Community/Voluntary

IN ATTENDANCE:

Mr Paul Turley	-	South Eastern Commissioning Lead
Ms Emma Davison	-	South Eastern Commissioning LCG
Mrs Nicola Henderson	-	Corporate Services
Mr Paul Kelly	-	HSCB Communications
Mr Brendan O'Hara	-	Senior Planning & Commissioning Manager (South Eastern LCG)
Ms Joanna Burns	-	Assistant Director Older Peoples Services (South Eastern Trust)
Mr Alistair Fitzsimons	-	Senior Manager for Domiciliary Care Services (South Eastern Trust)
Ms Karen Kinkead	-	Operations Manager (South Eastern Trust)

MEMBERS OF THE PUBLIC:

Aisling Gallagher	-	Legal officer for the Commissioner for Older People
Brenda McFall	-	Carer advocate from the charity Cause
Mhairi Duncan	-	Headway NI

APOLOGIES:

Apologies for absence were received from Mr Eamon Farrell, Ms Deirdre Cunningham, Ms Frances Dowds, Mr Michael Taylor, Ms Siobhan Donald, Dr Michael Johnston, Cllr Alex Swann and Ms Kate Fleck.

127/21	<p><u>Chair's Welcome and Opening Remarks</u></p> <p>The Chair, Dr Mark Timoney welcomed everyone to the 113th public meeting of the South Eastern Local Commissioning Group. He also welcomed members of the public in attendance.</p> <p>It was noted by the Chair that several PHA colleagues are unavailable for the meeting as they are involved in COVID Track and Trace work, and expressed concern going forward as to whether the SELCG will have access to professional colleagues input into discussions which it relies upon.</p> <p>The Chair advised that the SELCG had conducted a busy morning workshop and that September will be a busy period. In particular, to responding to the consultation exercise to design the new model of planning once the Health and Social Care Board, Local Commissioning Groups and Integrated Care Partnerships cease after 31st March 2022. The consultation is currently open and will close on 17th September.</p> <p>Mr Brendan O'Hara was welcomed by the Chair to his first meeting as Senior Planning and Commissioning Manager for SELCG. Mr O'Hara thanked the Chair for the welcome and said he is looking forward to getting involved in the work of the SELCG and the wider work around palliative care and other health and social care issues.</p>	
128/21	<p><u>Chairman's Business</u></p> <p><u>Declaration of Conflict of Interest</u></p> <p>Members confirmed that they had no conflicts of Interest in respect of any of the items on the agenda, as listed, and should any interests arise during discussion they would be declared accordingly.</p> <p><u>Correspondence</u></p> <ul style="list-style-type: none"> • The Chair advised Members on the Cancer Strategy Consultation and said that Mr Turley would talk to this. • The Chair advised that correspondence has been received in respect of pain support programmes being conducted in Lisburn, Poleglass and Downpatrick on 6th, 16th and 22nd September. The Chair welcomed this and advised the SELCG remained supportive of this initiative. <p><u>Engagements</u></p> <ul style="list-style-type: none"> • The Chair referred to the new model of planning mentioned 	

	<p>in his opening remarks and advised that a number of meetings in relation to this have been scheduled as follows:</p> <ul style="list-style-type: none"> - DoH has invited SELCG to participate in a workshop on 3rd September - South Eastern Trust are holding a workshop on Wednesday 8th September - ICPs are holding a meeting on 10 September 	
129/21	<p><u>Minutes of the Previous Meeting Held on 3rd June 2021</u></p> <p>The minutes of the previous meeting held on 3rd June 2021 were approved subject to two minor amendments. The minutes were signed by the Chair.</p>	
130/21	<p><u>Matters Arising from the Minutes</u></p> <ul style="list-style-type: none"> • Martina Moore attended the SELCG workshop in June and the Chair asked Mr Turley if Members had had an opportunity to be involved in any of the workstreams. In response Mr Turley confirmed it was an open invitation and that if any Members would wish to be involved in any of the workstreams they should contact Ms Emma Davison in the first instance. • The Chair referred to correspondence previously sent from Caroline Lecky, Nurse Consultant for Older Peoples Services requesting a nomination from the SELCG to support the development of a person centred care pathway for the prevention and management of falls in care homes and he invited any interested parties to put themselves forward. • In response to a query from the Chair Mr Turley advised Roisin Coulter, Chief Executive of South Eastern Trust had been invited to attend a meeting of the SELCG. Unfortunately the dates were not suitable and Mr Turley will continue to attempt to secure a date. • In response to a query from the Chair regarding the arrangements to visit the Lisburn Primary and Community Care Centre Ms Davison advised she had submitted a request for Members to visit the new ward block and the new centre and is awaiting response from South Eastern Trust. She further advised that tours will be arranged and dates will be issued once available. <p>In response to a question from Cllr Palmer, Mr Turley</p>	<p>Action: Mr P Turley</p>

	<p>advised that there could be a delay to the centre opening at the end of September. He further advised he will be attending a meeting with South Eastern Trust Capital Planning Team and will make enquiries around the programme, but noted in light of COVID tours could be more challenging than in previous times. Mr Turley said it is important that Members have an opportunity to see the facility before it opens to the public. Mr Turley also referred to the Acute Services block at the Ulster Hospital and confirmed that Mr Michael Taylor and himself will be undertaking some focused work with Finance and Trust colleagues over the next number of months to confirm if this particular capital project can open again towards the end of this calendar year but noted it will be a challenge as there will be significant additional revenue required to allow this to happen. Mr Turley will update Members at the next meeting.</p> <ul style="list-style-type: none"> • In response to a query from the Chair, Mr Turley confirmed that the ten point plan produced by the Royal College of Surgeons had been circulated to Members. 	<p>Action: Mr P Turley</p>
131/21	<p><u>New Model for Domiciliary Care – South Eastern Trust</u></p> <p>The Chair welcomed Ms Joanna Burns, Assistant Director Older Peoples Services SET, Mr Alistair Fitzsimons, Senior Manager for domiciliary Care Services SET, and Ms Karen Kinkead, Operations Manager SET to the meeting and introductions took place. The Chair invited Ms Burns to commence the presentation.</p> <p>Ms Burns thanked the SELCG for the opportunity to present at the meeting and to share some of the work that has been undertaken in domiciliary care and the work that is currently ongoing.</p> <ul style="list-style-type: none"> • Mr Fitzsimons explained that a review was undertaken by HSCB in 2019 of domiciliary care and care and support at home. The new model was regionally agreed across the Trusts and different stakeholders. He further explained that each Trust took a different piece of this model to test within their own services and five pilot sites were set up in the South Eastern Trust area. • The aims in South Eastern Trust were to test social wellbeing teams in domiciliary care, improve person centred care, flexibility and choice, support the development and training of staff and to develop closer working relationships between the Trust and Independent Sector providers. 	

- Mr Fitzsimons advised that digitalisation of domiciliary care is being worked through and the project proposal is to implement software and associated apps to manage and operate an electronic system and for the supply of 350 iPads for the domiciliary care workforce in the North Down and Ards locality. In August 2021 staff training and iPad handover was completed and all North Down and Ards care teams commenced on the Careline Live System. The family portal access is in place and so far is used by 170 carers / service users.
- The next steps are to raise awareness of the service user portal with service users and families and to have a communication strategy with hospital, intermediate care and community teams regarding electronic records.
- In conclusion Ms Kinkead explained that in moving forward it is vital that staff have access to the devices that they need, and to use digitalisation in teams to improve communication and to gather data and to refine and expand on the current care and support at home model and to prioritise and respond to the needs of service users.

The Chair thanked the team for their presentation and for taking a patient centred approach which includes a focus on carers. He asked if any new investment will be required. In response Ms Burns advised that an allocation of money has been received to advance the digitalisation programme within domiciliary care and the expectation would be that a business case would be completed in order to carry this forward. In terms of carrying forward the learning from the care and support at home reform project, this is being taken from feedback from a small scale project and it is hoped to scale this up. A business case has been submitted to support the upscaling of the project.

Cllr Palmer thanked the Team for the presentation and asked that as a local Councillor she is aware there are areas within Lisburn and Castlereagh where there is poor broadband service and wondered how this would impact on this service going forward. In response Ms Burns noted that there are gaps in the system, and throughout the initial phase of the project has worked with the ICT team as well the provider who is building the system and those considerations have been taken into account. If there is any service user unable to use the digital system then the manual system can be used and service users will not be deprived of flexibility.

Cllr Smart thanked the team for their presentation and was

pleased to hear about the patient centred focus and was interested to hear how this has worked for staff and asked if it will be evaluated. Cllr Smart also asked if this could adopted by the Independent Sector.

In response Ms Burns confirmed that staff feedback was received and this was positive, but noted it is important to be mindful that it was a small scale project covering a small area. In terms of upscaling it would involve more workers and more care packages and it is hoped all service users will benefit from this flexibility. Feedback will continue to be sought from staff, service users and carers and this will be used to shape services.

In terms of private providers Ms Burns advised that three private providers were involved in the initial phase and would hope other providers will come on board.

Ms McMillan thanked the team for the presentation and commended South Eastern Trust for embracing the model.

Cllr Andrews thanked the team for the presentation and commended the hard work of all the domiciliary staff and carers.

Mr Turley thanked the team for the presentation and commented the proportion of domiciliary care work to the independent sector is one of the highest in Northern Ireland at around 80%. He asked if more in-house staff will be recruited. Mr Turley highlighted the importance of domiciliary care in terms of the patient pathway and the impact it has and was pleased to hear the reference of palliative care and the need to support families and individuals.

Ms Burns advised a review is taking place around the ratio of Trust versus reliance on the private sector. She advised early discussions have taken place about how to use the domiciliary care service and and hopes to work on this moving forward. Ms Burns said that unscheduled care is a big factor and moving forward it is hoped to have better alignment and responsiveness to hospital discharges. She noted that South Eastern Trust is achieving a high number but needs do more to tackle this. In respect of Palliative Care Ms Burns said a timely and flexible response is needed for patients who need to exit hospital and also the patients and service users who are in their own homes. In order to bring such an ambitious programme of reform forward Ms Burns said it is important that funding is sustainable.

Mr Turley asked if the Trust had outcomes based accountability approaches (scorecards) and asked if a score card had been developed for this service. In response Ms Burns advised at

	<p>present it had not but that it is the intention to have scorecards for both service areas.</p> <p>My Turley commented on discussion points from the presentation and referred to a quarterly report developed by the HSCB on Older Peoples Services and People with Physical and Sensory Disabilities. He noted this a valuable report and covers the population, population trends, deprivation and older peoples services such as re-ablement, domiciliary care, meals on wheels, care packages, assessments, vulnerable adults, direct payments and carers assessments and that it would be useful for Members to view the report. The report is on a Northern Ireland basis. Mr Turley noted one of the issues is in capturing information in relation to these services and that historically it has been quite challenging and he would like to see information in relation to community services and domiciliary care enhanced in the coming years.</p> <p>Ms McMillan agreed that this is a very detailed report and it highlights to Members the amount of domiciliary care and care provision in the community for the older peoples sector. Ms McMillan referred to a reference from Mr Fitzsimons during the presentation in relation to a lot of the work undertaken by domiciliary care staff tends to be manual and this can be time consuming but digitalisation should hopefully improve the data.</p> <p>The Chair thanked the team and noted he would be interested to hear more about the scheme moving forward.</p>	
132/21	<p><u>New Planning Model – Consultation Response Update</u></p> <p>The Chair referred to his earlier introductory remarks on the new planning model and the consultation response and asked if Mr Turley had anything further to add. Mr Turley advised that Members had an opportunity to meet on 12th August to review the consultation document and thanked Members for their contribution. He asked if Members had any other specific points to add if they could please share these back with the SELCG office.</p> <p>Mr Turley referred to the upcoming events on the new planning model as mentioned by the Chair under agenda item 128/21 – engagements.</p> <p>Mr Turley undertook to come back to SELCG Members with the finalised response to the consultation questionnaire before submission and noted the consultation will close on 17th September.</p> <p>Mr Turley noted he had asked a question at the workshop this</p>	<p>Action: Mr P Turley</p>

	<p>noted that demography money is a recurrent source.</p> <ul style="list-style-type: none"> • Mr Turley referred to the LCG Workplan which is being updated and advised a report will be submitted to the HSCB's Senior Management Team meeting on 7th September and the updated version of the workplan will be tabled at the next SELCG meeting. • Mr Turley advised that a copy of the Corporate Plan from North Down and Ards Borough Council has been received and noted it was useful to have an opportunity to make comment on this. • It was advised by Mr Turley that on 15th June the Minister made an important announcement about elective waiting times and set out an Elective Care Framework for Northern Ireland. The Minister has identified somewhere in the region of £700m to tackle elective waiting times. Mr Turley noted that there is a lot in the Framework document and he will arrange input to the SELCG over the coming months and will build this into the agenda. • Mr Turley advised that Integrated Care undertook work in relation to needs assessment for pharmaceutical services and it is hoped a presentation will take place at the October workshop on the outcomes of the needs assessment. <p>The Chair noted the pharmaceutical needs assessment will assist in identifying over or under provision in pharmaceutical services and that the methodology in many ways is not limited to pharmacy services that the needs assessment process could lend itself to other primary care services by statistical basis and mapping etc. He further noted that the report demonstrated that there has been a reduction by 3% in the number of prescriptions issued in the past 12 months but the biggest pressure on the HSCB in terms of overspend is on pharmaceutical services.</p> <ul style="list-style-type: none"> • Mr Turley advised that the Minister made an announcement on 29th June on the Ten Year Mental Health Strategy and gave an update around the Mental Health Action Plan which was very welcome. The Minister has further built on this in terms of an opportunity to have a consultation and the detail on this is awaited. • Mr Turley noted that another significant announcement made by the Minister in June was around the Recovery Plan 	<p>Action: Mr P Turley</p> <p>Action: Mr P Turley</p>
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	<p>for Cancer Services. More recently the Minister has made a further announcement and published a consultation on Cancer Services for Northern Ireland which is currently live and will run until 20th October.</p> <ul style="list-style-type: none"> • Mr Turley advised that Resurgam Trust have provided details with regards to Better Days Pain Management Support Programme which will commence later in September. This will be a virtual programme with an opportunity for individuals to link in regionally which is very welcome. • Mr Turley advised that Palliative Care week commences on Sunday 12th September, running to the 18th September and there are a range of activities and programmes being held during that week. Mr Turley undertook to share the link with Members. • The Chair noted that approximately 150,000 COVID vaccines have been delivered through community pharmacies and noted that pharmacies are starting to take on the administration of the Moderna vaccine which is slightly more complicated in terms of storage. He noted it is likely there will be further activity around booster vaccines and the Flu vaccines. 	Action: Mr P Turley
134/21	<p><u>Questions / Discussion with the public on local health issues</u></p> <p>The Chair, Dr Timoney invited any questions from the public. None were received and the Chair thanked the members of the public for their attendance.</p>	
135/21	<p><u>Any Other Business</u></p> <p>No items were reported.</p> <p>The Chair advised that Members will be contacted around the response to the Future Planning Model Consultation.</p>	
136/21	<p><u>Date of Next Meeting</u></p> <p>The next meeting will take place on Thursday 7th October 2021.</p>	

SIGNED: _____

DATE: _____