

Dear Stakeholder,

## **PROPOSED CHANGES TO THE NORTHERN IRELAND WEIGHTED CAPITATION FORMULA – SIXTH REVIEW**

This letter outlines the consultation process in relation to the proposed changes to the weighted capitation formula and how you can make your views known.

### **Consultation Process**

The consultation document, including the response form, can be found at <http://www.hscboard.hscni.net/consult/>. The consultation process will last for a 10-week period ending **Friday 19 February 2016**. The consultation process offers an opportunity for all stakeholders to consider and comment on the proposed changes to the weighted capitation formula for the population of Northern Ireland.

The Board is committed to making information as accessible as possible and to promoting meaningful engagement. The consultation document can be made available on request and where reasonably practicable in an alternative format e.g. braille, audio formats, large print or minority languages to meet the needs of those for who English is not their first language.

### **How to respond**

Comments are invited on the consultation questions listed in section C of the consultation document.

Responses should be sent to:

*E-mail:* [capitationformula@hscni.net](mailto:capitationformula@hscni.net)

*Written:*

Consultation on the Proposed Changes to the Weighted Capitation  
Formula  
Finance Department  
Health and Social Care Board  
12-22 Linenhall St

Belfast  
BT2 8BS

The consultation process will close at **5pm on Friday 19<sup>th</sup> February 2016**. All responses must be received by this date.

Before you submit your response, please read Appendix 1 in the consultation document regarding the confidentiality of responses to public consultation exercises in the context of the Freedom of Information Act 2000.

### **What happens after the consultation?**

Following the end of the consultation period, a post-consultation document will be developed, incorporating an analysis of responses and recommendations.

I look forward to your views on this very important area.

Yours sincerely,

**Paul Cummings**  
**Director of Finance**