

**Meeting of the PCCS Working Group held on Friday 30
November 2012 at 12 noon in the 5th Floor Meeting Room
HSC Board Headquarters, Linenhall Street Belfast**

Present:	Dean Sullivan (Chair)	HSC Board
	Philip Moore	HSC Board
	Dr M McCarthy	Public Health Agency
	Dr Nigel Campbell	SELCG/Primary Care
	Dr Brian Armstrong	Belfast Trust
	Dr Frank Casey	Belfast Trust
	Mr Alastair Graham	Belfast Trust
	Sarah Quinlan	Children's Heartbeat Trust
	Julie Greenaway	Children's Heartbeat Trust
	Irwyn McKibbin	Heartbeat NI
Observer:	Jackie Johnston	DHSSPS

Item:

Action

1. Apologies

Teresa Magirr, HSC Board
Rosie Byrne, Belfast Trust
Dr David McManus, NIAS Trust
Maeve Hully, Patient Client Council
Clare Caulfield, Heartbeat NI
Dr Damien Armstrong, Western Trust

2. Notes of Previous Meeting

The minutes of the meeting held on Friday, 16
November 2012 were agreed as an accurate record.

3. Matters Arising

Dean Sullivan noted the matters arising were mainly
covered by the other items on the agenda.

The correspondence from Dean Sullivan to Sarah

Quinlan, referred to at the last meeting, was circulated with the papers for the meeting.

4. Communication process - update

4.1 Public Meetings / Focus Groups

Dean Sullivan advised that three of the five public meetings and two of the four focus groups have taken place:

- Enniskillen, 19 November, 30 people attended;
- Ballymena, 21 November, 24 people attended;
- L'Derry, 26 November, 22 people attended.

The final two meetings will take place in Belfast on Wednesday, 5 December 2012 and Craigavon on Monday, 10 December 2012.

Dean Sullivan sought views on the public meetings, from the Working Group members who were involved as panel members or present in the audience at the meetings.

Sarah Quinlan noted that there have been a range of questions asked at the meetings that were not specific to the consultation process e.g. on transport / emergencies etc. She indicated that there was a perception from those attending that issues were not adequately addressed. It was suggested that there is more clarification at the start of the meeting on the focus of the consultation document and what is included and not included.

Irwyn McKibbin shared this view and suggested that it would be useful to consider the response to similar questions in advance of the final two meetings.

Dr Casey noted that parents are keen to share views on wider service issues and it has been useful that the parents have had the opportunity to do this. Members agreed that it was key to acknowledge the importance of parents sharing their experiences.

Dr McCarthy stated that the level of engagement at the meetings was good and that most people who attended have had the opportunity to comment.

It was noted that there have been some ambience issues with rooms set out for larger groups. It was suggested that the room layout for the remaining meeting be adjusted with a view to the events being more inclusive for those who attend.

HSC Board

There have been two focus group meetings held in Portadown on 22 November 2012 and Belfast on 27 November 2012. There have been 11 parents at each of the focus group meetings. It was noted that these have offered the opportunity of a more comprehensive and less formal engagement with parents.

Two further meetings are scheduled to take place on Wednesday, 12 December 2012 in Omagh and Wednesday, 19 December 2012 in Belfast (for teenagers).

At this point there is confirmed attendance from three parents for the event in Omagh and only one confirmed attendee for the focus group with teenagers on 19 December.

It was agreed that the Belfast Trust would liaise with both parent groups to contact members with a view to increasing the attendance particularly at the focus group event with teenagers.

Belfast Trust & Parent Groups

4.2 Consultation Update

Dean Sullivan informed the Working Group that 31 responses to the consultation document had been received by the Board to date.

In response to a query from Sarah Quinlan, it was confirmed that feedback from both the public meetings and focus group events would be reflected within the post consultation document.

Dean Sullivan also confirmed that the reports from the focus group events would be available to the parents who attended if they wished to receive them.

5. Dates for visits to potential providers

It was noted that the dates for the visits to potential providers have been substantially firmed up. The proposed dates are as follows:

- visit to the two units in London will take place on 17 December;
- visit to Alder Hey will take place on 7 January 2013;
- visit to Southampton will take place on 14 January 2013.

The dates of the visits to Dublin and Newcastle have still to be confirmed.

6. Any other business

6.1 Items for discussion at the next meeting.

The following items will be included on the agenda for discussion at the next meeting. Papers will be circulated in advance of the meeting.

- Draft structure of the Post Consultation document for the Minister;
- Update on the Paediatric and Neonatal transport work.

6.2 IRP review in England and Wales

Sarah Quinlan referred to the review that is taking place and noted that the application of the Safe and Sustainable standards in the decision making process of the Joint Committee of Primary Care Trusts was included in the Terms of Reference of the review.

Dr Casey indicated that the IRP review and the

potential for subsequent Judicial Reviews may impact on the timeframe for implementation in England.

7. Date for future meetings

The next meeting of the Working Group is scheduled to take place on Friday, 14 December 2012.

As discussed at the last meeting, meetings have been scheduled for each Friday during January and February 2013. All meetings will now commence at 12.30pm.

A list of the meeting dates and is attached for ease of reference. The venue for each of the meetings will be the 5th Floor Meeting Room, HSC Board Headquarters.

PCCS Working Group meetings January and February 2013

Date	Time
Fri 4 January 2013	12.30 - 4pm (Half day workshop)
Fri 11 January 2013	12.30 – 2.30 pm
Fri 18 January 2013	12.30 – 2.30 pm
Fri 25 January 2013	12.30 – 2.30 pm
Fri 1 February 2013	12.30 – 2.30 pm
Fri 8 February 2013	12.30 - 4pm (Half day workshop)
Fri 15 February 2013	12.30 – 2.30 pm
Fri 22 February 2013	12.30 – 2.30 pm

All meetings will be held in the 5th Floor meeting room, HSC Board headquarters