

**Meeting of the PCCS Working Group held on Friday  
8 February 2013 at 12.30 pm in the 5<sup>th</sup> Floor Meeting Room  
HSC Board Headquarters, Linenhall Street Belfast**

<b>Present:</b>	Dean Sullivan (Chair)	HSC Board
	Teresa Magirr	HSC Board
	Philip Moore	HSC Board
	Dr Nigel Campbell	Primary Care/SELCG
	Dr Miriam McCarthy	Public Health Agency
	Denise Boulter	Public Health Agency
	Dr Frank Casey	Belfast Trust
	Rosie Byrne	Belfast Trust
	Dr David McManus	NIAS Trust
	Sarah Quinlan	Children's Heartbeat Trust
	Irwyn McKibbin	Heartbeat NI
	Clare Caulfield	Heartbeat NI
	Maeve Hully	Patient and Client Council
<b>Observers:</b>	John Mone	HSC Board
	Margaret Rose	DHSSPS
	McNaughton	
	Dr Heather Livingstone	DHSSPS
	Joanne Clifford	Parent
	Gerald Clifford	Parent
	Karena McErlean	Parent
	Sam Marshall	Parent

**Item:**

1. Apologies

**Action**

Pat Cullen, Public Health Agency  
Jackie Johnston, DHSSPS  
Dr Damien Armstrong, Western Trust  
Dr Brian Armstrong, Belfast Trust  
Julie Greenaway, Children's Heartbeat Trust

## 2. Minutes of Previous Meetings

The minutes of the meeting held on Friday, 1 February 2013 were agreed as an accurate record.

## 3. Matters Arising

### 3.1 Patient Experience Workshop

Dean Sullivan advised that a very useful workshop had taken place on Tuesday 5 February 2013. At the workshop parents had the opportunity to highlight a range of important issues in respect of the totality of the journey of care for those patients who have to access care outside Northern Ireland.

A draft report from the workshop will be shared with the parents who attended the event and this will then be shared for information with the Working Group. The report will be used as the basis for taking forward work to address the issues raised in as far as possible. Dean Sullivan noted that this would need to be a live process in that whatever is agreed in terms of a 'package' of support would have to be kept under regular review.

### 3.2 Visit to RBHSC

The Working Group were advised that the visit to Clark Clinic has been confirmed for 11am on Friday, 15 February 2013. The Working Group will then meet at 12.30 in the Function Room, RBHSC.

## 4. Final Draft Post Consultation Document

Dean Sullivan advised that the main item for discussion at the meeting was the final draft of the post consultation document and the aim was to go through the document page by page and agree any final revisions. He noted that the document had been updated to reflect comments from the last meeting and comments that had been received from Working Group members following the last meeting. These

changes have been tracked for ease of reference.

- Executive Summary – Dean Sullivan advised that the executive summary would be updated to include any relevant changes made to the other sections of the document agreed at today's meeting.
- Section 1 (Background) – Paragraph 1.9 has been changed significantly to reflect comments received from Belfast Trust / Dr Casey and Sarah Quinlan. Dr Casey suggested that the proposed wording in the latest version of the document be amended slightly to remove '*address potential safety risks*' from the end of the second sentence and replace this with '*minimise risk*'. The Working Group agreed to this change.

Paragraph 1.14 had been amended to reflect comments made at the last meeting. The proposed change was agreed by the Working Group.

Subject to the two changes outlined above, the Working Group signed off on section 1 of the document.

- Section 2 (Consultation Process) – The Working Group did not identify any changes and this section was signed off.
- Section 3 (Process for analysing input to the consultation process) – The Working Group did not identify any changes and this section was signed off.
- Section 4 ( Summary of written responses) – The Working Group did not identify any changes and this section was signed off.
- Section 5 (Summary of responses from HSC organisations and individual professionals) – This section included a number of tracked changes on

the basis of discussion at the last meeting and comments that have subsequently been received from Working Group members.

Working Group members agreed to:

- the proposed changes to the bullet points following paragraph 5.10
- the proposed changes under paragraph 5.11 to include the detail of those clinical groups that responded to the consultation
- the proposed changes to include more detail in Tables 19 and 20.

Subject to the changes outlined above, the Working Group signed off on section 5 of the document.

- Section 6 (Summary of additional issues raised at public meetings and focus groups) - The Working Group did not identify any changes and this section was signed off.

Section 7 (Key issues arising from consultation process) – The Working Group did not identify any changes and this section was signed off.

- Section 8 (Proposed changes to service specification, options and criteria/weightings) – The Working Group agreed to the minor changes made to paragraphs 8.9, 8.38 and 8.42 that were identified at the last meeting. The Working Group also agreed to the addition of a further paragraph (8.46) to reflect the discussion at the last meeting around the detailed consideration of specific weightings.

Subject to the changes outlined above, the Working Group signed off on section 8 of the document.

It was noted that this section sets out the proposed changes to the service specification, options and the criteria / weightings. However, these are then only presented as annexes. It was agreed that a

new section would be included between the current sections 8 and 9 which sets out the revised service specification, options and criteria / weightings.

- Section 9 (Equality considerations) – This will become section 10 with the additional of an additional section to include the revised service specification, options and criteria / weightings.

With regard to the changes proposed to the equality consideration section, the Working Group agreed the following:

- Paragraph 9.5 to be updated on the basis of the comments made at the previous meeting.
- Paragraph 9.6 to be updated on the basis of the changes made to paragraph 1.9 (to include the further change agreed at today's meeting)
- The additional paragraph included at 9.7 was agreed.

With regard to the consideration of the paragraphs on the potential equality implications of the proposed options, a number of amendments were proposed on the basis of the changes to paragraphs 9.5 to 9.7. These changes were agreed subject to a number of minor amendments agreed at the meeting.

Further to discussion at the last meeting, the HSC Board had sought advice on whether as part of the Working Group consideration of Human Rights, there is a requirement to consider the UN Convention of the Rights of the Child (UNCRC).

The advice received was that UNCRC has not been incorporated into UK domestic law at this time and therefore there is no formal requirement to take it into account in decision making. Nonetheless, the Working Group was of the view that due regard should be given to the UNCRC when formally considering equality implications and Human Rights issues in determining a preferred way forward.

It was agreed that a paragraph with reference to this advice and the decision of the Working Group would be added to the document.

Subject to the changes outlined above, the Working Group signed off on this section of the document.

- Section 10 (Next steps) – This section will now become section 11. The Working Group did not identify any further changes and this section was signed off.

Maeve Hully suggested that reference is made in the report to all those that have contributed to the consultation process. Dean Sullivan advised that this would be included in a foreword to the document.

Dean Sullivan thanked all members for their effort and commitment in ensuring the completion and agreement of the post consultation document.

The revisions agreed today will be made to the document and the final version will then be forwarded for discussion at the HSCB Board meeting on Thursday, 14 February 2013.

It was agreed that a copy of the final version of the report would be shared with Working Group members.

5. Any other business

There were no other items of business raised.

6. Date of the next meeting

The next meeting of the Working Group is scheduled to take place on Friday, 15 February 2013 at 12.30 pm. The venue for the meeting will be the Function Room, RBHSC.

This meeting will be preceded by a visit to Clark Clinic at 11.00am.